

**MINUTES OF PUBLIC HEARING OF THE
KACHINA VILLAGE DOMESTIC WATER IMPROVEMENT DISTRICT
MAY 23, 2024**

1. **Call to order and roll call.** Meeting called to order at 5:30 pm. Board members Tyanna Burton, Ron Bauman, Glen Hoge, Peter Smith, and Alan Dulaney were present. Utility Director Sam Mossman and Accounting Manager Moya Miller were also present.

2. **Call to the Public for Items not on the Agenda.** No members of the public were in attendance.

3. **Manager’s Report.** Sam Mossman described ongoing projects and utility operations.

4. **Consent Agenda Items.**

A. Approval of the minutes from the March 28, 2024 Board of Directors meeting.

B. Approval of a summary of payments made by the utility in March and April of 2024.

Bauman moved to approve both items on the consent agenda, Hoge seconded, the motion carried unanimously.

5. **Executive Session Items.** None

6. **Regular Agenda Items.**

A. **Public Hearing – Public has an opportunity to discuss KVID’s budget.**

No members of the public were in attendance.

B. **Discussion and possible action regarding adoption of budget, taxes, rates and fees.**

Staff and the Board discussed the FY25 budget, major projects upcoming in the next fiscal year, and the forecasted reduction in the fund balance due to the planned construction of a new well. Hoge moved that the preliminary FY25 budget be approved and adopted as KVID’s FY25 budget, Burton seconded, the motion carried unanimously.

C. **Discussion and possible action regarding rollover select FY24 projects to FY25.**

Staff and the Board discussed the listed projects and the reasons to carry over the funds to FY25. Staff indicated that the expenses were already included in the fund balance estimates. Hoge asked about transferring the items to the FY25 budget after approval. Hoge moved to carry over the funds associated with the projects identified in the meeting packet (listed below), Bauman seconded, the motion carried unanimously.

Rollover Projects – FY24 to FY25		
Project	Budget Amount	Comments
NS Pump Pack – 3 Pumps for Tovar Springs	\$23,000	These pumps have been specced and ordered, but supply chain issues indicate that it will be 3-4 months before these pumps can be delivered.
Design Fees for New Well	\$75,000	Vendor scheduling and changes to KVID’s situation regarding wells have caused delays in the decision-making process for the new well.

Mesa Lift Station Rehab	\$75,000	Desing work is just about complete for the new lift station, but manufacture of the new equipment will push this project into FY25.
Sewer Line Cleaning	\$55,000	Our current vendor proved non-responsive. We have partnered with a new vendor for sewer line cleaning and maintenance that will catch up from FY24 and do the line cleaning for FY25.

7. Announcements.

A. Future meeting dates.

The next meeting was discussed for the first week of November, 2024.

B. Future Board agenda items.

The next meeting will include agenda items to support a discussion of the line/foreclosure process, the possibilities of putting KVID fees on the tax rolls, and a pending rate study.

Adjourned at 6:50 pm.